

Letter of Agreement

This Letter of Agreement between St. Johns River State College and the Clay County School District defines the services to be provided by SJR State's Work Ready Youth Program. This agreement is contingent upon continued grant funding by CareerSource. This agreement covers the period of July 1, 2014 through June 30, 2015.

I. Scope of Work

- A. St. Johns River State College's Work Ready Youth Program agrees:
1. To implement all program activities with schools designated by the Clay County School District, to include after school tutoring sessions and workshops, job shadowing opportunities, and occasional Saturday classes.
 2. To provide tutors and program staff to implement program activities.
 3. To recruit and enroll students at designated schools.
 4. To take responsibility of students while they participate in the Work Ready Youth Program's activities.
- B. Clay County School District agrees:
1. To provide assistance in seeking schools eligible to participate in the Work Ready Youth Program.
 2. To provide assistance in supporting the implementation of the Work Ready Youth Program at designated schools.

If you are in agreement with the nature and extent of the services outlined in the Letter of Agreement, please sign below.

St. Johns River State College

By: _____

Name: Dr. Melanie Brown

Title: Vice President for Academic Affairs

Date: September 23, 2014

Clay County School District

By: _____

Name: Carol Studdard

Title: Chair, Clay County School Board

Date: _____